

MINUTES  
LEWISTON ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
CELEBRATING 64 YEARS 1958 – 2022

**Vision:** Our district will be known for the high quality of our programs, the growth of our students and the integrity of our staff.

**Mission:** We provide a safe environment to learn, we provide support and encouragement for the academic growth of our students and we maintain highly effective and ethical staff.

Wednesday, September 28th, 2022

Staff Room

Open Session 4:00 PM – Closed Session as Indicated on Agenda

Lewiston Elementary School Governing Board:

Mike McMaster, Scott White, Chad Cook, Catherine Sidman, Pamela Carthew

1.0 CALL TO ORDER, ROLL CALL, FLAG SALUTE

Present: Mike McMaster, Scott White, Catherine Sidman, Chad Cook

Absent: Pamela Carthew

2.0 AGENDA AND CHANGE OF DATE OF REGULAR BOARD MEETING APPROVAL:

At this time requests may be made to change the agenda order, move items from Consent Agenda to Study Action Item and/or remove items from the agenda. White let the board know that he wrote an email to CSBA on behalf of Lewiston Elementary School Board stating our disappointment in the civics education piece that was highlighted. The depiction shows a raised fist this visual is contrary to what we want to display in regards to civics.

3.0 INPUT REGARDING AGENDA AND NON-AGENDA ITEMS:

The President of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the Agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting. The public is invited to address issues not on the agenda. (Five-minute time limit) None

4.0 PRESENTATIONS

4.1 McMaster prefaced presentation from Baldwin highlighting his ability to vocalize McMaster's thoughts in a well versed polished way. Guest Speaker: Zach Baldwin- Inspiration speech about purpose.

5.0 BOARD/ADMINISTRATION/COMMITTEE REPORTS/ACTION ITEMS:

5.1 Parent Advisory Committee

5.1.1 LCAP – Letter received from TCOE LCAP/Budget Approval- Christensen updated that our Budget was approved by the county office.

5.2 California Teachers Association – None

BOARD FILE: AGENDAS AND MINUTES: Minutes 09282022

OFFICE USE ONLY:

cc: McM, SW, CEC, CS, MT, EC, CTA REP JWH, Teamster Rep, Board Book, Audience, email agenda only: KG

Posted: School Office, Staff Room, Mini-Mart bulletin board

In compliance with Government Code Section 54954.2(a), the Lewiston Elementary School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Elizabeth Christensen, Chief Business Officer of the Lewiston Elementary School District.

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- 5.3 Teamsters – None
- 5.4 Superintendent Report
  - 5.4.1 Staffing Information–Changes are coming, an aide will exit 9/30, another aide agreed to extend hours. Currently we are looking at how to improve the ASES model.
  - 5.4.2 Master Schedule–None
  - 5.4.3 Facilities Discussion/Walk through– None
  - 5.4.4 Universal Transitional Kindergarten– Thoreson updated that a meeting had occurred with Sheri White the head of HRN letting her know we are looking to start UTK as soon as possible. We want to include HRN in our plans as this program directly affects their program.
- 5.5 Summary of Complaints per Williams Uniform Complaint Procedures–None
- 5.6 Business Information
  - 5.6.1 Unaudited actuals– Christensen updated that our Audit will occur 10/31–11/4
  - 5.6.2 Update on enrollment

2022–2023 <i>First Day 8/15/2022</i> <b>70 Students</b>	2021–2022 <i>First Day 8/16/2021</i> <b>62 Students</b>	2020–2021 <i>First Day 8/17/2020</i> <b>63 Students</b>
Mo 1 ended Sept. 9 Actual 67.42 (88.05%)	Mo 1 ended Sept. 10 Actual 55.764 (88.10%)	Mo 1 ended Sept. 11 Actual 63.16 (94.49%)
Month 2 ended Oct. 7 Actual 69.7 (91.48%)	Month 2 ended Oct. 8 Actual 50.00 (77.22%)	Month 2 ended Oct. 9 Actual 63.30 (90.14%) 69 enrolled
Month 3 ended Nov. Actual 00.00 (00.00%)	Month 3 ended Nov. 5 Actual 58.11 (84.34%)	Month 3 ended Nov. 6 Actual 69.79 (94.18%)
Month 4 ended Dec. Actual 00.00 (00.00%)	Month 4 ended Dec. 3 Actual 55.86 (76.20%)	Month 4 ended Dec. 4 Actual 65.21 (82.56%)
Estimated P1 = 55.67 (prior year) Actual 00.00 (00.00%)	Estimated P1 = 56.805 (prior year) Actual 56.04 (83.32%) 55.67 ADA	Estimated P1 = 56.805 (prior year) Actual 65.35 (90.73%) 56.79 ADA
Mo 5 ended Jan. Actual 00.00 (00.00%)	Mo 5 ended Dec. 31 Actual 70.50 (85.30%)	Mo 5 ended Jan. 1 Actual 70.50 (85.3056%)
Mo 6 ended Jan. Actual 00.00 (00.00%)	Mo 6 ended Jan. 28 Actual 78.95 (81.86%)	Mo 6 ended Jan. 29 Actual 69.00 (86.7969%)
Mo 7 ended Feb. Actual 00.00 (00.00%)	Mo 7 ended Feb. 25 Actual 76.91 (79.90%)	Mo 7 ended Feb. 26 Actual 68.40 (89.42%)
Mo 8 ended Mar. Actual 00.00 (00.00%)	Mo 8 ended Mar. 25 Actual 85.02 (87.99%)	Mo 8 ended Mar. 26 Actual 66.20(88.00%)
P2 Budget @56.79 (prior Yr.) Actual 00.00 (00.00%)	P2 Budget @56.79 (prior Yr.) Actual 78.18 (81.63%) 55.5 ADA	P2 Budget @56.79 (prior Yr.) Actual 68.193(87.56%) 56.79 ADA
Mo 9 ended Apr. Actual 00.00 (00.00%)	Mo 9 ended Apr. 22 Actual 85.85 (87.87%)	Mo 9 ended Apr. 23 Actual 63.8 (88.61%)
Mo 10 ended May Actual 00.00 (00.00%)	Mo 10 ended May 20 Actual 85.45 (86.96%)	Mo 10 ended May 21 Actual 66.5 (88.84%)
Mo 11 ended Jun. Actual 00.00 (00.00%)	Mo 11 ended Jun. 7 Actual 82.76 (83.98%)	Mo 11 ended Jun. 8 Actual 64.363 (85.81%)
P3 Budgeted @ ADA Actual 00.00 (00.00%)	P3 Budgeted @ 55.5 ADA Actual 84.93 (86.54%)	P3 Budgeted @ 56.79 ADA Actual 65.760 (88.14%)

6.0 CONSENT AGENDA: White moved approval of consent agenda items excluding item 6.3. Sidman seconded. Roll was called: McMaster–Aye, White–Aye, Cook–Aye, Sidman–Aye. Approved 4–0  
 The following consent ACTION items are expected to be routine and non–controversial. They will be acted upon by the Lewiston Elementary School Governing Board at one time unless a Board member, staff member, or a member of the public requests that an item be held for discussion.

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6.1 Approve Warrants:

Dated	Numbered	Amount
08/10/2022	5235961-5235977	\$30,164.56
08/18/2022	5236206-5236210	\$1,173.86
08/25/2022	5236361-5236383	\$23,288.08
08/31/2022	5236458-5236467	\$7,869.70
09/07/2022	5236626-5236635	\$20,317.94

6.2 August Payroll: \$88,559.39 September Payroll: 66,715.34

6.3 Carthew moved shortly after the 7/18 meeting. White and McMaster reviewed and approved minute's context. Approve Minutes from Regular meeting 7/18/2022

7.0 DISTRICT ACTION ITEMS:

7.1 Information/Update/Action: Facilities Planning and Improvement Projects

7.1.1 Facilities Master Plan– White updated that the plan is going great, December is the goal to have a completed plan to present.

7.1.2 Planning and Project Support/Quality Assurance– Morris reported OSPC will fund the ADA path of travel that was left out of the bathroom project. Currently looking at relocating two parking spots, new crossing location on driveway, replace the sidewalk around the north side of building, which will include removal of planters. White and Morris reiterated the sequence of events leading to the missed scope of work in original project. White expressed concern that the proposal does not adequately address drainage problems and disappointment that Semingson was a month late getting a simple drawing delivered that could have been done in less than one day.

7.1.3 Coordination/comments regarding Lewiston CSD Water Distribution System Replacement Project– LCSD upgrading water supply. Plans to move water supply from back of school to front of school. This includes installation of fire hydrant to the front of school at the street. Plan is to directionally drill the water line under driveway to front of main building. Morris concluded that we are waiting for a more complete design to come across from Semingson in the next couple of weeks.

7.2 COVID Mandates– White continues to collect data

7.3 Transportation–none

7.4 Resolution 2023–01, Sufficiency of Instructional Materials

7.5 Open Public Hearing: 5:12 PM

7.5.1 Public Input regarding Resolution 2023–01, Sufficiency of Instructional Materials–None

7.6 Close Public Hearing: 5:13 PM

7.7 Approved Resolution 2023–01, Sufficiency of Instructional Materials– White moved approval. Sidman seconded. Roll was called: McMaster–Aye, White–Aye, Cook–Aye, Sidman–Aye. Approved 4–0

7.8 Approved resolution 2023–02, GANN Limit– White moved approval. Cook seconded. Roll was called: McMaster– Aye, White–Aye, Cook–Aye, Sidman–Aye. Approved 4–0

7.9 Approved Unaudited Actuals– White moved approval. Cook seconded. Roll was called: McMaster–Aye, White–Aye, Cook–Aye, Sidman–Aye. Approved 4–0

8.0 PERSONNEL SERVICES ACTION/INFORMATION

8.1 Information/Action: Classified Personnel: Approve 22/23 Classified Salary Schedule

8.1.1 Approved 22/23 ASES Salary Schedule– Sidman moved approval. Cook seconded. Roll was called: McMaster– Aye, White–Aye, Cook–Aye, Sidman–Aye. Approved 4–0

8.2 Approved 22/23 Stipend Salary Schedule– White moved approval. Cook seconded. Roll was called: McMaster–Aye, White–Aye, Cook–Aye, Sidman–Aye. Approved 4–0

9.0 ADJOURN TO CLOSED SESSION: Time in: 5:15 pm

9.1 Personnel Matters Pursuant to Government Code Section 54957

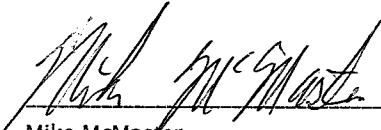
9.2 Labor Negotiations per Government Code Section 54957.6

9.3 Conference with Legal Counsel Pursuant to Government Code Section 54956.9(2)

9.4 Time out: 6:00 pm


9.5 Report any action taken in Closed Session

10.0 ADJOURNMENT: Time 6:00 pm



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Mike McMaster



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Scott White