

MINUTES  
LEWISTON ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
CELEBRATING 64 YEARS 1958 – 2022

**-Vision:** Our district will be known for the high quality of our programs, the growth of our students and the integrity of our staff.

**Mission:** We provide a safe environment to learn, we provide support and encouragement for the academic growth of our students and we maintain highly effective and ethical staff.

Monday, December 12th, 2022

Staff Room

Open Session 4:00 PM – Closed Session as Indicated on Agenda

Lewiston Elementary School Governing Board:

Chad Cook, Catherine Sidman, Suzie Hawkins

1.0 CALL TO ORDER, ROLL CALL, FLAG SALUTE

Present: Cook, Sidman, Hawkins

Absent: None

2.0 AGENDA AND CHANGE OF DATE OF REGULAR BOARD MEETING APPROVAL:

At this time requests may be made to change the agenda order, move items from Consent Agenda to Study Action Item and/or remove items from the agenda. 4:05 taking recess to judge holiday doors. 4:15 back to meeting

3.0 INPUT REGARDING AGENDA AND NON-AGENDA ITEMS:

The President of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the Agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting. The public is invited to address issues not on the agenda. (Five-minute time limit)

4.0 PRESENTATIONS:

4.1 Organizational Meeting

4.1.1 Appointed Gretchen Deichler to Board. Sidman moved approval, Cook seconded. Roll was called: Sidman- Aye, Cook- Aye, Hawkins-Aye Approved 3-0

4.1.2 Thoreson administered Oath of Office to Gretchen Deichler

4.1.3 Elected Board Officers- Sidman as President and Hawkins as Vice President. Cook moved approval, Deichler seconded. Roll was called: Sidman- Aye, Cook- Aye, Hawkins-Aye, Deichler-Aye Approved 4-0 One seat remains vacant on the Board, members suggested posting an ad or reaching out to the community to get the seat filled.

4.1.4 Approved Resolution 2023-03 Fixing Date, Time and Location of regular meetings. Meetings will now be the second Monday except for April and June. Cook moved approval, Deichler seconded. Roll was called: Sidman- Aye, Cook- Aye, Hawkins-Aye, Deichler-Aye Approved 4- 0

BOARD FILE: AGENDAS AND MINUTES: MINUTES 12122022

OFFICE USE ONLY:

cc: CEC, CS, SH, MT, EC, CTA REP JWH, Teamster Rep, Board Book, Audience, email agenda only: KG

Posted: School Office, Staff Room, Mini-Mart bulletin board

In compliance with Government Code Section 54954.2(a), the Lewiston Elementary School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Elizabeth Christensen, Chief Business Officer of the Lewiston Elementary School District.

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- 4.1.5 Approved 2023/2024 Board Meeting Dates– Meetings will now be the second Monday except for April and June. Hawkins moved approval, Deichler seconded. Roll was called: Sidman– Aye, Cook– Aye, Hawkins–Aye, Deichler–Aye Approved 4– 0
- 4.2 2022/23 MYP First Interim Budget Presentation–Christensen gave 1<sup>st</sup> Interim presentation
  - 4.2.1 Approved 2022/23 MYP First Interim Financial Report– Cook moved approval, Hawkins seconded. Roll was called: Sidman– Aye, Cook– Aye, Hawkins–Aye, Deichler–Aye Approved 4– 0

5.0 BOARD/ADMINISTRATION/COMMITTEE REPORTS/ACTION ITEMS:

- 5.1 Parent Advisory Committee–Polar Express Movie planned for students and their families.
  - 5.1.1 LCAP –None
- 5.2 California Teachers Association –None
- 5.3 Teamsters – None
- 5.4 Superintendent Report
  - 5.4.1 Staffing Information– Thoreson reported we hope to hire the UPK teacher as soon as possible. We have identified the funding stream to accommodate the new hire.
  - 5.4.2 Master Schedule–None
  - 5.4.3 Facilities Discussion/Walk Through– Thoreson reported a walk thru was held with TCOE and Semingson to assess the facility and possible changes to accommodate the UTK room. HRN will no longer be on campus after this school year. Plans are being made on how to utilize the space to accommodate the state mandated program.
  - 5.4.4 Universal Transitional Kindergarten– UTK funding has been secured and plans are being worked on to update facility and playground.
- 5.5 Summary of Complaints per Williams Uniform Complaint Procedures–None
- 5.6 Business Information
  - 5.6.1 Information/Update: None
  - 5.6.2 Update on enrollment: Deichler pointed out the ADA numbers are incorrect, Christensen will update on next agenda.

2022–2023 <i>First Day 8/15/2022</i> <b>70 Students</b>	2021–2022 <i>First Day 8/16/2021</i> <b>62 Students</b>	2020–2021 <i>First Day 8/17/2020</i> <b>63 Students</b>
Mo 1 ended Sept. 9 Actual 67.42 (88.05%)	Mo 1 ended Sept. 10 Actual 55.764 (88.10%)	Mo 1 ended Sept. 11 Actual 63.16 (94.49%)
Month 2 ended Oct. 7 Actual 69.7(91.48%)	Month 2 ended Oct. 8 Actual 50.00 (77.22%)	Month 2 ended Oct. 9 Actual 63.30 (90.14%) 69 enrolled
Month 3 ended Nov. 4 Actual 86.86 (89.61%)	Month 3 ended Nov. 5 Actual 58.11 (84.34%)	Month 3 ended Nov. 6 Actual 69.79 (94.18%)
Month 4 ended Dec. Actual 80.42 (81.58%)	Month 4 ended Dec. 3 Actual 55.86 (76.20%)	Month 4 ended Dec. 4 Actual 65.21 (82.56%)
Estimated P1 = 55.67 (prior year) Actual 00.00 (00.00%)	Estimated P1 = 56.805 (prior year) Actual 56.04 (83.32%) 55.67 ADA	Estimated P1 = 56.805 (prior year) Actual 65.35 (90.73%) 56.79 ADA
Mo 5 ended Jan. Actual 00.00 (00.00%)	Mo 5 ended Dec. 31 Actual 70.50 (85.30%)	Mo 5 ended Jan. 1 Actual 70.50 (85.3056%)
Mo 6 ended Jan. Actual 00.00 (00.00%)	Mo 6 ended Jan. 28 Actual 78.95 (81.86%)	Mo 6 ended Jan. 29 Actual 69.00 (86.7969%)
Mo 7 ended Feb. Actual 00.00 (00.00%)	Mo 7 ended Feb. 25 Actual 76.91 (79.90%)	Mo 7 ended Feb. 26 Actual 68.40 (89.42%)
Mo 8 ended Mar. Actual 00.00 (00.00%)	Mo 8 ended Mar. 25 Actual 85.02 (87.99%)	Mo 8 ended Mar. 26 Actual 66.20(88.00%)
P2 Budget @56.79 (prior Yr.) Actual 00.00 (00.00%)	P2 Budget @56.79 (prior Yr.) Actual 78.18 (81.63%) 55.5 ADA	P2 Budget @56.79 (prior Yr.) Actual 68.193(87.56%) 56.79 ADA
Mo 9 ended Apr. Actual 00.00 (00.00%)	Mo 9 ended Apr. 22 Actual 85.85 (87.87%)	Mo 9 ended Apr. 23 Actual 63.8 (88.61%)

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Mo 10 ended May Actual 00.00 (00.00%)	Mo 10 ended May 20 Actual 85.45 (86.96%)	Mo 10 ended May 21 Actual 66.5 (88.84%)
Mo 11 ended Jun. Actual 00.00 (00.00%)	Mo 11 ended Jun. 7 Actual 82.76 (83.98%)	Mo 11 ended Jun. 8 Actual 64.363 (85.81%)
P3 Budgeted @ ADA Actual 00.00 (00.00%)	P3 Budgeted @ 55.5 ADA Actual 84.93 (86.54%)	P3 Budgeted @ 56.79 ADA Actual 65.760 (88.14%)

- 6.0 CONSENT AGENDA: Cook moved approval, Deichler seconded. Roll was called: Sidman– Aye, Cook– Aye, Hawkins– Aye, Deichler–Aye Approved 4– 0  
 The following consent ACTION items are expected to be routine and non–controversial. They will be acted upon by the Lewiston Elementary School Governing Board at one time unless a Board member, staff member, or a member of the public requests that an item be held for discussion.

6.1 Approve Warrants:

Dated	Numbered	Amount
11/16/2022	5238119–5238144	\$22,119.26
12/02/2022	5238443–5238459	\$9,285.64
12/07/2022	523847–5238509	\$20,238.90

- 6.2 November Payroll: \$64,896.32 December Payroll: \$61,256.89

7.0 DISTRICT ACTION ITEMS:

- 7.1 Facilities Planning and Improvement Projects  
 7.1.1 Facilities Master Plan None  
 7.2 Approved Behaviorist Technician Job Description. Cook moved approval, Hawkins seconded. Roll was called: Sidman– Aye, Cook– Aye, Hawkins– Aye, Deichler–Aye Approved 4– 0  
 7.3 Approved Updated Classified Salary Schedule– Hawkins moved approval, Cook seconded. Roll was called: Sidman– Aye, Cook– Aye, Hawkins– Aye, Deichler–Aye Approved 4– 0  
 7.4 DUPLICATE ITEM: See 4.1.5 Approve 2023/2024 Board Meeting Dates  
 7.5 Approved TK Job Description with corrections to days worked from 186 to 183. Cook moved approval, Deichler seconded. Roll was called: Sidman– Aye, Cook– Aye, Hawkins– Aye, Deichler–Aye Approved 4– 0  
 7.6 Approved putting Kiln onto surplus list for removal. Cook moved approval, Hawkins seconded. Roll was called: Sidman– Aye, Cook– Aye, Hawkins– Aye, Deichler–Aye Approved 4– 0  
 7.7 DUPLICATE ITEM: See 7.3 Approve Updated Classified Salary Schedule  
 7.8 Approved Temporary Transfer Agreement from TCOE to Lewiston for remaining ADA/DSA/OSPC work. Cook moved approval, Hawkins seconded. Roll was called: Sidman– Aye, Cook– Aye, Hawkins– Aye, Deichler–Aye Approved 4– 0

8.0 PERSONNEL SERVICES ACTION/INFORMATION

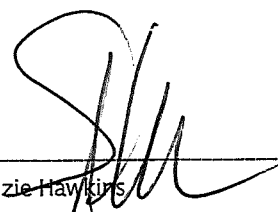
- 8.1 Classified Personnel: None  
 8.2 Certificated Personnel: None

9.0 ADJOURN TO CLOSED SESSION: Time in: 5:55 pm

- 9.1 Personnel Matters Pursuant to Government Code Section 54957  
 9.2 Labor Negotiations per Government Code Section 54957.6  
 9.3 Conference with Legal Counsel Pursuant to Government Code Section 54956.9(2)  
 9.4 Time out: 6:15pm  
 9.5 Report any action taken in Closed Session

10.0 ADJOURNMENT: Time 6:15pm

  
 Catherine Sidman

  
 Suzie Hawkins