

MINUTES
LEWISTON ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
CELEBRATING 60 YEARS 1958 – 2018

Monday, January 27, 2020

Staff Room

Open Session 4:00 PM – Closed Session as Indicated on Agenda

Lewiston Elementary School Governing Board:

Mike McMaster, Scott White, Chad Cook, Catherine Sidman

- 1.0 CALL TO ORDER, ROLL CALL, FLAG SALUTE
Present: Mike McMaster, Scott White, Cad Cook, Catherine Sidman
- 2.0 AGENDA AND CHANGE OF DATE OF REGULAR BOARD MEETING APPROVAL:
At this time requests may be made to change the agenda order. move items from Consent Agenda to Study Action Item and/or remove items from the agenda.
- 3.0 INPUT REGARDING AGENDA AND NON-AGENDA ITEMS:
The President of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the Agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting. The public is invited to address issues not on the agenda. (Five-minute time limit)
- 4.0 PRESENTATIONS
- 4.1 Annual Form 700:
4.1.1 All members completed and signed their Form 700
- 4.2 2018-2019 Audit Certification
4.2.1 The audit for the year ended 6-30-19 and the Certification of Corrective Action were reviewed. White moved approval, Sidman seconded. Roll was called: Cook – aye, McMaster – aye. White – aye, Sidman – aye. Passes 4/0
- 5.0 BOARD/ADMINISTRATION/COMMITTEE REPORTS/ACTION ITEMS:
- 5.1 Parent Advisory Committee
5.1.1 LCAP Review – the new format was discussed
- 5.2 California Teachers Association
- 5.3 Teamster Negotiations
- 5.4 Superintendent Report
- 5.4.1 Thoreson reported that there had been a leak after the snow storm in the gym. NCSIG has been called and steps to determine the proper course of action have begun.
- 5.4.2 Wellness – students are not getting enough P.E. minutes weekly. Actions are being taken to correct this.
- 5.4.3 Michael McAllister wants to donate an igloo he built. Not safe for the school but Thoreson will contact McAllister and ask if he is willing to donate the igloo for an 8th Grade fund raiser.
- 5.4.4 Thoreson reported the pricing to get the lights fixed on the outside of the gym will be ~\$1 800.00. Thoreson et al to check into different funding sources (grants, donations...) to pay for the lights.
- 5.4.5 Trinity County Parks & Recreation Department wants to use the gym for baseball practice during bad weather. Cook to find out who all is interested in using the gym for practice.
- 5.5 Lowe's Toolbox for Education – all teachers want beds for their classes
- 5.6 Summary of Complaints per Williams Uniform Complaint Procedures
- 5.7 Business Information
5.7.1 Update on enrollment was done

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2019-20 <i>First Day 8/19/2019</i> 56 Students	2018-19 <i>First Day 8/20/2018</i> 56 Students	2017-18 <i>First Day 8/21/2017</i> 62 Students
Mo 1 ended Sept. 13 Actual 53.00 (95.00%)	Mo 1 ended Sept. 15 Actual 54.368 (95.64%)	Mo 1 ended Sept. 15 Actual 59.00 (94.65%)
Month 2 ended Oct. 11 Actual 55.6 (92.65%)	Month 2 ended Oct. 13 Actual 54.526 (93.75%)	Month 2 ended Oct. 13 Actual 56.45 (91.78%)
Month 3 ended Nov. 8 Actual 60.00 (94.32%)	Month 3 ended Nov. 4 Actual 56.75 (93.42%)	Month 3 ended Nov. 4 Actual 57.11 (93.1%)
Month 4 ended Dec. 6 Actual 59.357 (92.41%)	Month 4 ended Dec. 2 Actual 62.64 (91.45%)	Month 4 ended Dec. 2 Actual 55.933 (89.96%)
Estimated P1 = ADA Actual 56,805 (93.63%)	Estimated P1 = 57.34 ADA Actual 56,68 (93.63%)	Estimated P1 = 57.34 ADA Actual 57.00 (92.12%)
Mo 5 ended Jan. 3 Actual 58.666 (93.54)	Mo 5 ended Dec. 30 Actual 64.33 (90.75%)	Mo 5 ended Dec. 30 Actual 55.56 (92.54%)
Mo 6 ended Jan. 31 Actual	Mo 6 ended Feb. 2 Actual 63.37 (93.96%)	Mo 6 ended Jan. 27 Actual 51.39 (88.69%)
Mo 7 ended Feb. 28 Actual	Mo 7 ended Feb. 24 Actual 59.11 (90.78%)	Mo 7 ended Feb. 24 Actual 51.07 (89.59%)
Mo 8 ended Mar. 27 Actual	Mo 8 ended Mar. 25 Actual 58.05 (92.14%)	Mo 8 ended Mar. 25 Actual 51.55 (92.35%)
P2 Budgeted @ 58.62 (Prior yr) Actual	P2 Budgeted @ 58.67 (Prior yr) Actual 58.62 (92.86%)	P2 Budgeted @ 58.67 (Prior yr) Actual 54.62 (91.48%)
Mo 9 ends Apr. 24 Actual	Mo 9 ends Apr. 27 Actual 58.57 (92.97%)	Mo 9 ends Apr. 27 Actual 56.06 (92.02%)
Mo 10 ends May 22 Actual	Mo 10 ends May 25 Actual 58.684 (93.14%)	Mo 10 ends May 25 Actual 53.263 (89.17%)
Mo 11 ends June 10 Actual	Mo 11 ends June 13 Actual 59,222 (94.0%)	Mo 11 ends June 13 Actual 49.666 (81.17%)
P3 Budgeted @ 57.48 ADA Actual	P3 Budgeted @ 57.48 ADA Actual 58.65 (92.96%)	P3 Budgeted @ 57.48 ADA Actual 54.272 (90.59%)

6.0 CONSENT AGENDA:

The following consent ACTION items are expected to be routine and non-controversial. They will be acted upon by the Lewiston Elementary School Governing Board at one time unless a Board member, staff member, or a member of the public requests that an item be held for discussion. White moved approval of the Consent Agenda. Cook seconded. Roll was called: Cook - aye, McMaster - aye, White - aye, Sidman - aye. Passes 4/0

6.1 Approve Minutes from Regular Meeting on December 16, 2019.

6.2 Approve Warrants:

Dated	Numbered	Amount
12/18/2019	5219831 - 5219845	\$9,077.13
1/8/2020	5220053 - 5220067	\$18,608.34
1/15/2020	5220195 - 5220207	\$6,478.42

6.3 January Payroll: \$49,185.80

7.0 DISTRICT ACTION ITEMS:

7.1 The Board was pleased with the email and card from Annie Burke regarding our student loss - very professional

7.2 McMaster discussed the Northern Summit Academy Charter School. An Independent Study Program held here is a possible way to re-capture students presently out of our district, which could lead to more ADA funding.

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- 7.3 The Board was unanimous, starting 2020/2021 and going forward; Transitional Kindergarten will be a half day program.
 - 7.4 The LESD Wellness Policy was reviewed by the Board. White made a motion to incorporate the Wellness Policy into our Board Policies, Sidman seconded. Roll was called: Cook - aye, McMaster - aye, White - aye, Sidman - aye. Passes 4/0
 - 7.5 Late School Start Procedure for snow days was discussed. Sidman moved approval, Cook seconded to incorporate for next school year. Roll was called: Cook - aye, McMaster - aye, White - aye, Sidman - aye. Passes 4/0
 - 7.6 Facilities Hardship Grant Information: Morris working on - no update
 - 7.6.1 Status on Semingson Architects progress
 - 7.6.2 Status on Grant Documentation
 - 7.6.3 Other topics for Discussion/Action
 - 7.7 First and Second Readings:
 - BP 2121 Superintendent Contract
 - BP 3600 Consultants
 - AR 4030 Nondiscrimination in Employment
 - BP 4033 Lactation Accommodation
 - BP 4151 Employee Compensation
 - 4251
 - 4351
 - BP 4218.1 Dismissal/Suspension/Disciplinary Action (Merit System)
 - AR 4218.1 Dismissal/Suspension/Disciplinary Action (Merit System)
 - BP 5116.1 Intradistrict Open Enrollment
 - AR 5116.1 Intradistrict Open Enrollment
 - BP 5117 Interdistrict Attendance
 - AR 5117 Interdistrict Attendance
 - BP 5118 Open Enrollment Act Transfers
 - AR 5118 Open Enrollment Act Transfers
 - E 5118 Open Enrollment Act Transfers
 - AR 5125 Student Records
 - BP 5131.2 Bullying
 - AR 5131.2 Bullying
 - BP 5141.21 Administering Medication and Monitoring Health Conditions
 - AR 5141.21 Administering Medication and Monitoring Health Conditions
 - BP 6143 Course of Study
 - AR 6143 Course of Study
 - BP 6154 Homework/Makeup Work
 - AR 6174 Education for English Learners
 - AR 6175 Migrant Education Program
 - 88 9150 Student Board Members
 - 7.7.1 White moved approval of First and Second Readings of above listed Board Policies, Cook seconded. Roll was called: Cook - aye, McMaster - aye, White - aye, Sidman - aye. Passes 4/0
- 8.0 PERSONNEL SERVICES ACTION/INFORMATION
- 8.1 Action: Classified Personnel
 - 8.1.1 White moved approval of the ASES Salary Schedule - minimum wage is now \$12.00/hour, Cook seconded. Roll was called: Cook - aye, McMaster - aye, White - aye, Sidman - aye. Passes 4/0
 - 8.2 No Certificated Personnel issues
 - 8.3 No Special Education issues

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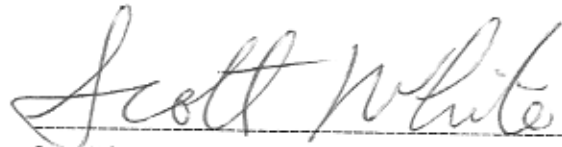
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- 9.0 ADJOURN TO CLOSED SESSION: Time in: 5:30pm
 - 9.1 Labor Negotiations per Government Code 54957.6
 - 9.1.1 Negotiation with Teamster District Representatives, Personnel, Superintendent/Principal, Scott White
 - 9.1.2 Negotiation with CTA District Representatives, Personnel, Superintendent/Principal, Scott White
 - 9.1.3 Negotiation with Unrepresented Unit District Representatives, Personnel, Superintendent/Principal, Scott White
 - 9.2 Additional discussion of Section 8.1 or 8.2
 - 9.3 Personnel Matters Pursuant to Government Code Section 54957
 - Public Employee Discipline/Dismissal/Release
 - 9.4 Superintendent Performance
 - 9.5 Facilities Discussion/Walk Through
 - 9.6 Time out: 6:30pm
 - 9.7 No actions were taken in Closed Session
- 10.0 ADJOURNMENT: Time 6:30pm

Approved by:



Mike McMaster



Scott White