

MINUTES
LEWISTON ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
CELEBRATING 60 YEARS 1958 – 2018
Monday, August 26, 2019
Staff Room

Open Session 4:00 PM – Closed Session as Indicated on Agenda

Lewiston Elementary School Governing Board:

Mike McMaster, Scott White, Chad Cook, Catherine Sidman

- 1.0 CALL TO ORDER, ROLL CALL, FLAG SALUTE
Present: Mike McMaster, Scott White, Catherine Sidman
Absent: Chad Cook
Guests: Sarah Supahan, Fabio Robles, Gretchen Deichler
- 2.0 AGENDA AND CHANGE OF DATE OF REGULAR BOARD MEETING APPROVAL:
At this time requests may be made to change the agenda order, move items from Consent Agenda to Study Action Item and/or remove items from the agenda.
- 3.0 INPUT REGARDING AGENDA AND NON-AGENDA ITEMS:
The President of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the Agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting. The public is invited to address issues not on the agenda. (Five-minute time limit)
- 4.0 Presentations:
- 4.1 Sarah Supahan – Board Training on the Brown Act
Supahan suggested the Board familiarize themselves with the LES Board Bylaws – especially the 9000 series, suggested Thoreson get access to Gamut (online repository of LES policies), Supahan also distributed information and discussed the Brown Act, Closed Session Items and the Code of Ethics for School Trustees.
- 4.2 Gretchen Deichler –2018/2019 Unaudited Actuals, 2019/2020 Budget Letter
Deichler explained the Unaudited actuals and the position the school is currently in. The LCAP was also discussed briefly. Special Education is causing major deficits for LES – Trinity County SELPA has voted that they do not want to share the burden of Special Education throughout the county. LES has major deficit spending due to this fact.
- 4.2.1 Sidman moved to approve the 2018/2019 Unaudited Actuals, White seconded. Roll was called:
McMaster – aye, White – aye, Sidman – aye. Approved 3/0
- 4.3 Catherine Sidman – discussed the possibility for additional MTSS counseling for the school. Thoreson is wondering if it indeed needed. We currently have two counselors coming to school to work with the students. Thoreson also stated that the teachers are already concerned with the amount of time the students are pulled for various activities that all take away from their teaching time. Discussion was tabled and it will be added to the next meeting agenda.
- 5.0 BOARD/ADMINISTRATION/COMMITTEE REPORTS/ACTION ITEMS:
- 5.1 School Site Council will no longer exist. It will be replaced with a Parent Advisory Committee – a committee of stakeholders with no requirements for the number of members
- 5.1.1 LCAP Review – done
- 5.2 California Teachers Association – nothing
- 5.3 Teamsters – nothing
- 5.4 Superintendent
- 5.4.1 Activity Calendar – August & September attached
- 5.4.2 Transportation – Bus runs are under way

MINUTES – LEWISTON ELEMENTARY SCHOOL DISTRICT
 REGULAR MEETING OF THE BOARD OF EDUCATION

August 26, 2019

Page 2 of 3

- 5.4.3 Maintenance – Kitchen sink leaking – Standardized Plumbing has been called
- 5.4.4 Technology Update –
- 5.4.5 Public Relations – Mrs. Thoreson out meeting students/parents daily, Back to School Night scheduled for August 29, 2019
- 5.4.6 Lion’s Den –
- 5.4.7 Student Council –
- 5.4.8 Athletics – THS and WES will be using the Gym for Volleyball and Basketball – MOU needed
- 5.4.9 Staff Training – Every Friday 1:45 to 2:45
- 5.4.10 School Safety – Inspection scheduled by NCSIG for September 16
- 5.4.11 Lowes Toolbox for Education – White is hoping to get the teachers involved and get it running again
- 5.4.12 Trinity County School Districts
- 5.4.13 Music/Theater Program –
- 5.4.14 CA Dashboard Local Indicator 2019 progress
- 5.4.15 Summary of Complaints per Williams Uniform Complaint Procedures
- 5.5 Suggestion Box
- 5.6 Business Information
 - 5.6.1 Update on enrollment

2019–20 <i>First Day 8/19/2019</i> 56 Students	2018–19 <i>First Day 8/20/2018</i> 56 Students	2017–18 <i>First Day 8/21/2017</i> 62 Students
Mo 1 ended Sept. Actual (%)	Mo 1 ended Sept. 15 Actual 54.368 (95.64%)	Mo 1 ended Sept. 15 Actual 59.00 (94.65%)
Month 2 ended Oct. Actual	Month 2 ended Oct. 13 Actual 54.526 (93.75%)	Month 2 ended Oct. 13 Actual 56.45 (91.78%)
Month 3 ended Nov. Actual	Month 3 ended Nov. 4 Actual 56.75 (93.42%)	Month 3 ended Nov. 4 Actual 57.11 (93.1%)
Month 4 ended Dec. Actual	Month 4 ended Dec. 2 Actual 62.64 (91.45%)	Month 4 ended Dec. 2 Actual 55.933 (89.96%)
Estimated P1 = ADA Actual	Estimated P1 = 57.34 ADA Actual 56.68 (93.63%)	Estimated P1 = 57.34 ADA Actual 57.00 (92.12%)
Mo 5 ended Dec. Actual	Mo 5 ended Dec. 30 Actual 64.33 (90.75%)	Mo 5 ended Dec. 30 Actual 55.56 (92.54%)
Mo 6 ended Feb. Actual	Mo 6 ended Feb. 2 Actual 63.37 (93.96%)	Mo 6 ended Jan. 27 Actual 51.39 (88.69%)
Mo 7 ended Feb. Actual	Mo 7 ended Feb. 24 Actual 59.11 (90.78%)	Mo 7 ended Feb. 24 Actual 51.07 (89.59%)
Mo 8 ended Mar. Actual	Mo 8 ended Mar. 25 Actual 58.05 (92.14%)	Mo 8 ended Mar. 25 Actual 51.55 (92.35%)
P2 Budgeted @ 58.62 (Prior yr) Actual	P2 Budgeted @ 58.67 (Prior yr) Actual 58.62 (92.86%)	P2 Budgeted @ 58.67 (Prior yr) Actual 54.62 (91.48%)
Mo 9 ends Apr. Actual	Mo 9 ends Apr.27 Actual 58.57 (92.97%)	Mo 9 ends Apr.27 Actual 56.06 (92.02%)
Mo 10 ends May Actual	Mo 10 ends May 25 Actual 58.684 (93.14%)	Mo 10 ends May 25 Actual 53.263 (89.17%)
Mo 11 ends June Actual	Mo 11 ends June 13 Actual 59.222 (94.0%)	Mo 11 ends June 13 Actual 49.666 (81.17%)
P3 Budgeted @ 57.48 ADA Actual	P3 Budgeted @ 57.48 ADA Actual 58.65 (92.96%)	P3 Budgeted @ 57.48 ADA Actual 54.272 (90.59%)

MINUTES – LEWISTON ELEMENTARY SCHOOL DISTRICT
 REGULAR MEETING OF THE BOARD OF EDUCATION

August 26, 2019

Page 3 of 3

6.0 CONSENT AGENDA:

The following consent ACTION items are expected to be routine and non-controversial. They will be acted upon by the Lewiston Elementary School Governing Board at one time unless a Board member, staff member, or a member of the public requests that an item be held for discussion. White moved to approve the Consent Agenda, Sidman seconded. Roll was called: McMaster – aye, White – aye, Sidman – aye. Approved 3/0

6.1 Approve Minutes from Regular Meeting on July 22, Special Meeting Minutes from July 29, 2019

6.2 Approve Warrants:

Dated	Numbered	Amount
7/31/2019	5216924-5216938	\$24,330.00
8/7/2019	5217076-5217086	\$11,177.52
8/21/2019	5217231-5217249	\$8,8738.91

6.3 August Payroll: \$43,632.31

7.0 DISTRICT ACTION ITEMS:

7.1 The ASES Program was discussed with Fabio Robles and the Board.

7.1.1 White moved to approval of the 2019/2020 ASES Agreement (with TCOE), Sidman seconded. Roll was called: McMaster – aye, White – aye, Sidman – aye. Approved 3/0

7.2 Payment of M. Madigan’s reimbursement submission was moved for payment but there was no second. No action was taken. It was requested the reimbursement be added to the September Board agenda

7.3 The MOU with TAUSD was not as some Board members wanted. Thoreson to generate a bullet list for TAUSD to generate a new MOU from.

7.4 Sidman moved approval of Resolution 2020-08, Authorizing Use of Hardship Funds, White seconded. Roll was called: McMaster – aye, White – aye, Sidman – aye. Approved 3/0

7.5 Sidman moved approval of Resolution 2020-09, Authorized Signatures for Draws on District Funds, White seconded. Roll was called: McMaster – aye, White – aye, Sidman – aye. Approved 3/0

7.6 Sidman moved to approve Resolution 2020-10, CCCU Visa and Checking Accounts, White seconded. Roll was called: McMaster – aye, White – aye, Sidman – aye. Approved 3/0

7.7 White moved approval of Resolution 2020-11, GANN Limit, Sidman seconded. Roll was called: McMaster – aye, White – aye, Sidman – aye. Approved 3/0

7.8 The Facilities Hardship Grant was discussed around Resolution 2020-08 and the next steps to take.

8. PERSONNEL SERVICES ACTION/INFORMATION

8.1 Sidman moved to approve the following Salary Schedules:

- ASES Salary Schedule
- Substitute Salary Schedule
- Certificated Salary Schedule
- Teamster Classified Salary Schedule

White seconded. Roll was called: McMaster – aye, White – aye, Sidman – aye. Approved 3/0. The Superintendent/Principal Salary Schedule will be discussed in Closed Session.

8.2 Classified Personnel – Brittany Younger came to discuss her position with the Board. She feels she is the lowest paid “para-educator” in the state. Younger does not feel that she makes a liveable income. She is a Teamster and as such has been advised to contact the Teamsters to discuss the issues of pay raises. She stated the no one from the Teamsters will return her calls or talk to her. White feels that the LES Teamster rep has not been negotiating in good faith. Younger was told by the Board that until negotiations occur, no actions can be taken. Younger was ready to tender her resignation. Thoreson asked her to give her a week so she could determine what is actually occurring. Younger agreed. The Board stated they would like to do something but that their hands are tied with the Teamsters.

There were additional discussions on the best method of placement of new personnel to cover the maximum amount of positions/needs that currently exist. Sidman moved to approve the hiring of one full time Instructional Aide, White seconded. Roll was called: McMaster – aye, White – aye, Sidman – aye. Approved 3/0

8.3 There were no Certificated Personnel discussions

8.4 Special Education was covered during Supahan’s presentation

MINUTES – LEWISTON ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION

August 26, 2019

Page 4 of 3

- 8.5 The Board presented the Superintendent's Priority List to Thoreson
- 8.6 The Superintendent/Principal/Co-Teacher Contract/Salary discussion was moved to closed session

- 9. ADJOURN TO CLOSED SESSION: Time in: 6:50pm
 - 9.1 Labor Negotiations per Government Code 54957.6
 - 9.1.1 Negotiation with Teamster District Representatives, Personnel, Superintendent/Principal, Scott White
 - 9.1.2 Negotiation with CTA District Representatives, Personnel, Superintendent/Principal, Scott White
 - 9.1.3 Negotiation with Unrepresented Unit District Representatives, Personnel, Superintendent/Principal, Scott White
 - 9.2 Additional discussion of Section 8.3
 - 9.3 Personnel Matters Pursuant to Government Code Section 54957
Public Employee Discipline/Dismissal/Release
 - 9.4 Administrative Functions Defined
 - 9.5 Time out: 7:00pm
 - 9.6 The following actions were taken in Closed Session:
 - 9.6.1 Thoreson agreed to Step B 10 for her teaching position at a salary of \$29,056.03 annually
 - 9.6.2 Thoreson agreed to Step A 2 for the Superintendent/Principal assignment, at the salary of \$425.00 daily, and \$55,750.00 annually.
 - 9.6.3 The Board also approved the Superintendent/Principal Salary Schedule at the rate of \$425.00 daily

- 10.0 ADJOURNMENT: Time: 8:15pm

Approved by:

Mike McMaster

Scott White